**JULIA HOLLAND VOCAL STUDIO**
**TUITION,  PAYMENT AND CANCELLATION POLICY**

## PAYMENT
Lessons need to be paid in advance of the appointment.

To receive a discount and to hold your time each week, you must sign up for a package of four lessons within the calendar month.  Lessons are pre-paid for the month, whether lessons are scheduled once a week, or multiple times a week. Payment needs to be made in advance of the month.  For your convenience, you can pay online at the scheduling site, set up recurring payments via credit card, or payment can be made in check, cash or by Venmo.

## LESSON TIMES
Lessons are set times each week, therefore, your designated time is unavailable to other students for the lessons you have prepaid.  Please schedule the following month's lessons before the end of the current month. The payment on the last lesson will ensure your time for the next month.

## CANCELLATIONS
Lessons can be made up if canceled giving 24 hours notice.  The missed lessons will not roll over to the next month, but they can be banked and used in addition to your current lessons. Ex: if you miss a lesson in July, you can bank it and get an **additional** lesson in August. The same thing applies if Julia has to cancel for any reason.  She will guarantee that the lesson be banked and can be scheduled at another time in addition to the current lesson.  It is the student's responsibility to schedule make-up lessons. If a student gives notice and decides to discontinue their lessons, their banked lessons will be discontinued.

      *If you are later than 15 minutes for your half hour lesson, or 30 minutes for your hour lesson, the lesson is considered a cancellation and will not be made up.

      * If you do not give 24 hours notice for cancellation, you will be charged for the lesson and the lesson will not be banked.

      * If I cancel the lesson for any reason, the lesson will be banked and will be made up at the earliest convenient time.

## TERMINATION
If you plan on discontinuing lessons, one month's notice would be appreciated prior to termination.

## NO REFUNDS